



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

S. V. L. N. S. GOVERNMENT DEGREE COLLEGE

- Name of the Head of the institution **Dr R Manjula**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **08933229789**
- Mobile No: **9985737633**
- Registered e-mail **svlns.gdc@gmail.com**
- Alternate e-mail **svlnsiqac@gmail.com**
- Address **Billametta, Sangivalasa, Bheemunipatnam, Visakhapatnam**
- City/Town **Visakhapatnam**
- State/UT **Andhra Pradesh**
- Pin Code **531163**

2. Institutional status

- Type of Institution **Co-education**
- Location **Semi-Urban**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Andhra University**
- Name of the IQAC Coordinator **Sri M Rajeswara Rao**
- Phone No. **08933229789**
- Alternate phone No. **9441464109**
- Mobile **9441464109**
- IQAC e-mail address **svlnsiqac@gmail.com**
- Alternate e-mail address **svlns.gdc@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://svlnsgdc.ac.in/admin/uploads/news/5839AQAR%202019-20.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://svlnsgdc.ac.in/admin/uploads/news/9450ACADEMIC%20CALENDAR%202020-21.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.68	2008	25/03/2008	31/12/2015
Cycle 2	B	2.13	2016	16/09/2016	13/09/2021

6. Date of Establishment of IQAC

01/07/2008

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	Upgradation to Model Degree College	RUSA	2020	10000000

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of

[View File](#)

IQAC

9.No. of IQAC meetings held during the year 7

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Two new courses introduced in this academic year 2020-21. One Restructure course namely B. Com (Computer Applications) and other is Market Oriented course namely B.A(Tourism and Travel Management)

2. During covid pandemic online classes organised and conducted as per the time table

3.A new dynamic website for college has been established the address is www.svlngdc.ac.in

4 A gsuite account for college has been crated and all teaching staff conducted online classes through this google account

5. Conducted student induction programme 6. Eight new class rooms constructed by utilizing RUSA grants 7. Organized University level Sports Meet

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To conduct online classes as per the time table by all faculty members during COVID	Online Classes conducted
To procure G-suite account for the institution	G-suite account procured and utilized to conduct online classes from July 2021 onwards
To upgrade the college web site	Institute web site has been updated from static to dynamics

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	21/03/2022

14. Whether institutional data submitted to AISHE

Part A

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IQAC	21/03/2022

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Year	Date of Submission
2020-21	18/02/2022

15. Multidisciplinary / interdisciplinary
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From the academic year 2020-21 onwards the government of andhrapradesh revised the curriculum frame work of all UG courses by inroducing Life skill courses, skill developement courses and skill enhancement courses.

As per the instuctions of the government of andhrapradesh, the APSCHE, revised the curriculum and introduced Lifeskill, Skill developement, skill enhancement, internship, community service projects in the UG syllabus.

According to the revised curriculumfrane work every UG (BSc/BCom/BA) student has to take four life skill courses, four skill developement course during their three semesters of UG Programme.

At the end of second semester of first year every student has to

do the community service project for two months its a interdisciolineary.

To ensure inculcating social responsibilitu and compassinate committement among the students community service project hjas been introduced.

Due to revised curriculum, a BA student can opt computer applications as life skill course, or a BSC student can opt Enterprenerrship as slife skill course. The selection of life skill couese is according to the interest of student.

A BA student can opt electrical aapliances as skill developemnt course or a BSC student can opt insurence promotion as skill dvelopment course. the selection of skill developement is as per students choicd.

16.Academic bank of credits (ABC):

The credits for each course in alla programmes are as per the revised curriculum framework of the affiliated university and APSCHE, This institute sticly follows the curriculum framework of the affiliated university.

The total number of credits for each programme is as per the curriculum frame work.

The affiliated university, APSCHE has to issue guidlines for any additional credits awareded to students if they complete any online/ offline course that are not included in the curriculum.

17.Skill development:

As per the new curriculum framework of APSCHE, a new set of four kill development courses will be offered with 2 hours of teaching per week, two credits, 50 marks and only external assessment.

These courses are intended to train the students in board based multiple carreer oriented general skills in arts, commerce, and science streams and open to all students. A wider choice is given to students as they can choose one course from total of six courses (two from each stream)

Two skill enhancement courses will be offered foe each domain subject in semester V. The skill enhancement courses of each domain will be linked for a wider basic and practical experience to students.

To make the students employable an apprenticeship/internship/on job training shall be undertaken by the students in the intervening summer vacation between the 2nd and 3rd years.

During sixth semester the student shall undergo apprenticeship/internship/on job training. This to ensure that the students develop hands on technical skills which will be of great help in facing the world of work.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

As a part of revised curriculum frame work 2020-21, there will be 4 life skill courses, the objective is to inculcate the required simple life long skills. The environmental education is mandatory course.

Human values and professional ethics, Indian culture and science, personality development and leadership, environmental education are some of the life skill courses.

At the end of first year and second semester, during summer vacation student has to do community service project at adopted village.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The syllabus was revised and updated keeping the learning outcomes in view for ensuring higher order thinking and skills in higher education.

In every course the learning outcomes are mentioned in revised curriculum given by affiliated university i.e Andhrauniversity.

During the mid examinations conducted by this institute, the question papers are prepared in all courses as per the blooms taxonomy to monitor the attainment of learning outcomes.

In each course teachers of this institution prepare the semester wise curricular plan by including the curricular, co curricular and assessment methods as per the learning outcomes.

20.Distance education/online education:

During covid pandemic all the teachers of this institution conducted online classes to all students as per te time table using Gsuite application of the instutute.

Hands on traing has been conducted to all teachers on online education by CCE, Vijayawada.

Some of our teachers also prepared modules in their respective course in all four quardrents and they are placed in CCE LMS portal.

Teachers are activily participating in SWAYAM MOOCS courses, four teachers successfully completed ARPIT course, FDP through MOOCS.

Extended Profile**1.Programme**

1.1

153

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

412

Number of students during the year

File Description	Documents
Data Template	View File

2.2

146

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3	79
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	16
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	14
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	13
Total number of Classrooms and Seminar halls	
4.2	75
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	15
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
As the institute is affiliated to Andhra University.it strictly	

adheres the academic calendar and curriculum issued by Andhra University. At the beginning of the every year The Principal, IQAC, incharge of the Departments convene staff meeting and prepare the institutional action plan and semester plans by incorporating co curricular and extra curricular activities and additional inputs of the each course and also time table of all programmes. These semester plans were circulated among the students through whatsapp of the students group of concerned programme or circulate the hard copies of the plan to students through the class representatives. During this academic year 2020-21, due to Covid 19 pandemic curriculum is delivered through online teaching, demonstration, assignments, survey, seminars, quizzes, etc..

During this academic year the Principal and commissioner of Collegiate Education, AP monitored the delivery of curriculum through Bharat pade Online and CCE LMS portal. This year as per the guidelines of university the internal examinations/ practical examinations conducted through online using google meet/ Gsuite The Principal, IQAC. Lecturer in charge of the Departments obtain feedback on curriculum from students, parents, teachers, alumni, employers and which are then analysed and necessary action taken whenever it is possible.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/drive/folders/1-7xP3FYc0b3-dlogykw6nxJkkMxwlyw3?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As per the academic calendar issued by affiliated University (Andhra University), The examination committee of this institute prepares time table for conduction of internal examinations. This time table is circulated among the students well in advance, in general the first mid exam will be conducted on first three units of the each course for 10 marks, second mid exam will be on remaining two units for another 10 marks. In addition to these two examinations teachers of this institute conduct co-curricular activities like assignments, quizzes, projects, field trips, etc.

The remaining 5 marks will be awarded for attendance and participation in co-curricular activities. The internal examination will be for 25 marks and semester end examination for 75 marks. There are some courses such as life skills, skill development, foundation courses for which only semester end exam will be conducted for 50 marks.

For courses such as Physics, Chemistry, Botany, Zoology semester end practical examinations conducted as per the schedule given by Regional coordinator for UG practical examinations, Andhra University for 50 marks.

A weblink is provided by Andhra University Examinations section to post the marks of internal exams. Through college login credentials all internal marks/ Practical marks of the students will be uploaded within the stipulated time.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://drive.google.com/drive/folders/1-B2p5yoBynyRCQFKkRkx9r-WN-ZZ9Xts?usp=sharing

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
6	
File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
1	
File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	No File Uploaded
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
21	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
21	

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

This institute is affiliated to Andhrauniversity, as per the guidelines issued by AP State Council of Higher Education and affiliated university, all courses in this institute are under CBCS from 2015 onwards.

As per the CBCS frame work of the affiliated university, ten Foundation Courses were introduced for 20i5-16 admitted batch onwards. As the CBCS syllabus is revised in the year 2020, life skill courses, skill development courses are intrduced from 2020-21 onwards. The curriculum of students of this institute includes the following Foundation , life skill and Skill developement courses.

The foundaion courses are Humanvalues and professional ethics, Environmental science, Information and communication technology, Communication and soft skills, Leadership education,Entreprenurship, Analytical skills.

The life skill course introduced are Human values and professional ethics, Indian culture and science.

The skill developemnt courses introducedare Electrcal appliances, Solar Energy, Plant nursury, Diary Technolog,Tourism and Guidance, insurance promotion, Survey and reporting, online marketing .

In addition to above Foundation and Skill courses, this instuitute inculcate values and ethics among the studens through seminars, field trips, etc. The women empowerment cell peroidically organises seminars, guest lectures on women issues, like awreness on Disha app, self defecnce, awareness on women protection acts etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

52

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above								
<table border="1"> <thead> <tr> <th data-bbox="86 353 529 421">File Description</th> <th data-bbox="529 353 1436 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 421 529 524">URL for stakeholder feedback report</td> <td data-bbox="529 421 1436 524" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 524 529 743">Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)</td> <td data-bbox="529 524 1436 743" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 743 529 846">Any additional information(Upload)</td> <td data-bbox="529 743 1436 846" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	URL for stakeholder feedback report	No File Uploaded	Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded	Any additional information(Upload)	View File	
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1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website								
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TEACHING-LEARNING AND EVALUATION									
2.1 - Student Enrollment and Profile									
2.1.1 - Enrolment Number Number of students admitted during the year									
2.1.1.1 - Number of sanctioned seats during the year									
260									
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Any additional information	View File								
Institutional data in prescribed format	No File Uploaded								
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of									

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

163

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of the students in each course are assessed by all teachers of this institution on the basis of semester end marks or grades obtained by students in that course. After analysing the results of the semester end marks of the students, they are grouped into advanced, moderate and slow learners. The teachers of the institute assign study projects to advanced learners, text book based assignments for moderate learners and remedial classes conducted to slow learners.

The mentors of the students regularly monitor the slow learners and they are frequently counselled by teachers for their overall development.

File Description	Documents
Link for additional Information	https://drive.google.com/drive/folders/1ulZrCPsIPwvBLO-GwdlRjXLBcmCUhOWi?usp=sharing
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
410	16

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

All teacher of this institute follows learner centric methods in TLP. During every semester all teachers conduct following learner centric methods

Quizzes, Student Seminars, Study projects, Field visits, JAM, Group discussions, conceptmaps, etc.,.

After completion of each unit in a course like mathematics, physics, chemistry, commerce etc teachers give some numerical problems to students. to check the understanding capabilities of the students.

All science and commerce deparatments conduct laboratory work to studens as per the curriculum given by affiliated university.

During covid pandemic experimetal demonstration was done by using virtutal lab.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://drive.google.com/drive/folders/1-7xP3FYc0b3-dlogykw6nxJkkMxwlyw3?usp=sharing

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All teacher of this institution conducted online classes to students during covid pandemic.

Teachers of this instituion equipped with utilization of some of the softwares such as Ms word, MS excel, Ms power point, Google

drive, virtual lab demonstration, google meet presentation, creation of you tube videos, whatsapp group creation etc.

Intially staff preapre PPTs for the topic to be taught on that day, using google meet platform (gsuite account of the college) they present their class, after completion of classs/unit they assign quiz or assignmen or study project to students through google forms or whatsaap.

The you tube vedio link of the lecture is shared to students whats app group, which benefitsthe students who could not attend the class due to internet or health issues.

During offline classes all the teaching staff present some of theclasses through virtuallab.

You tube vedios, virtual labs are used to demonstrate experiments.

Quizzes, assignments and tests are conducted using google forms, google drive during covid pandemic.

Some of the formative tools such as Kahoot, plickers, mentimetre etc are used for conduction of quizzes

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://drive.google.com/drive/folders/1IAF-v1TuBHGILqFPvNYFXx5ei0Gq3seC?usp=sharing

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per the academic calendar issued by the affiliated university (Andhra University), mid examinations will be conducted twice per semester for 2 marks.

In general first mid exam will be on first three units of the course, the second mid exam will be conducted on remaining two units of the course.

The weightage of two mid exams is 10M+10M = 20M.

The remaining 5M will be awarded based on their attendance and co-curricular activities.

After completion of evaluation of each mid exam, marks secured by students will be announced to them.

After completion of two mid examinations and all co-curricular activities the total internal marks secured by students will be posted in link provided by Andhra University examination section through web portal.

The semester end practical examinations will be conducted as per the schedule given by Regional Coordinator UG practical examinations.

The appointed external examiner and internal examiner will conduct the practical exam to students and they post the marks in web portal of Andhra University examination section.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Institute conducts mid examinations as per the academic calender issued by affiliated University. After completion of evaluation of answer sheets all teachers distribute evaluated answer seets and scheme of evaluation to students. If any discrepancy in awarding marks is found uch as totalling of marks or under valauation of a question then it is immediatly rectified by concerned teachers.

After completion of two mid examinations the marks obtained by students will be upoaded to university examination website.

Five marks will be awarded to attendance and co cuuricrular activites attended and completed by students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Andhra Pradesh State Council of Higher Education revised the curriculum of all UG courses (CBCS) in the year 2020.

The couse syllabus of each course provide by APSCHE clearly mentioend the Course outcomes.

All teachers of this institute circulate the syllabus to students in the begining of the semester and all course out comes are clearly explained o the students.

The programme outcomes, Course outcomes and Programme specific out comes of all programmes offered by his institute re placed in institution website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://drive.google.com/drive/folders/14uErbaxm79L0YHyapxVtnLUM44mqOb71?usp=sharing
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

As this institute is affiliated to Andharuniversity, it strictly follows the curriculum issued by affiliated university Andhrauniversity.

The course outcomes of all courses are clearly mentioned in the syllabus given by affiliated university (APSCHE)

Mapping and Attainment of course outcomes, programme outcomes is evaluated by using following

Blooms taxonomy, teaching learning process and different assessment tools.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://drive.google.com/drive/folders/14uErbaxm79L0YHyapxVtnLUM44mqOb71?usp=sharing

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

50

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://drive.google.com/drive/folders/15o96-ZJx4LUMGxBoZ183lUSO5UbwvTdT?usp=sharing>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

As a part of institutional social responsibility the NCC/NSS/Red ribbon club/ women empowerment cell etc departments of the institution conducted several programmes at adpoted village.

During covid pandemic ,online awreness programmes how to aviod spreading of covid virus, precautionary measures, usage of sanitiser, mask, social distancing etc were organised and conducted by NSS units though volunteers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

32

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

200

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

From this academic year 2020-21 onwards this institute offers six UG programmes.

This institute has three blocks, one is administrative block with Principal Chamber, Office room, Staff room and Library, Physics Lab at ground floor, Chemistry lab, JKC lab, Virtual/MANA TV room at first floor.

The second block has 8 class rooms, commerce computer lab, Gym, NSS and NCC rooms, Botany and Zoology laboratories.

The third and new block has 10 class rooms and one seminar hall.

An open auditorium is there to conduct cultural activities and ground for sports activities.

The JKC lab is equipped with desktops and laptops

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor) and gymnasium.

College encourages sports activities. A number of players has played district, university level games. It provides indoor games as well as outdoor games. Some of the outdoor games are: Kabaddi, Kho-Kho, Cricket, Badminton Table-tennis. Some of the indoor games available in college are Carrom board Chess Gymnasium.

To conduct cultural activities in the college, there is a cultural committee. This committee organizes many cultural programs including literacy events. Some interesting programs are debate, fancy dress, hair-dressing, rangoli, painting, mehendi, quiz, model and poster making, essay writing, slogan writing, solo dance, group dance, craft making, and drama preparation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

75

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The Library plays a central role in enhancing the quality of academic and research environment in Education institutions. The Institute library is a place in the Institute where huge collections of academic books, journals, magazines, research projects, rare books, other knowledgeable books and newspapers are kept. These books are made available to the students to increase

their knowledge and understanding on various subjects.

This institute procured Soul software to upgrade the library, The upgradation is under process

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Commerce computer lab is equipped with 5 computers. The JKC of the institute is having 30 laptops.

This institute is having BSNL broadband connection with a speed of 2MBPS. The updation of softwares will be once per year

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our institution adopts a systematic procedure for maintaining and utilizing physical, academic and support facilities like laboratory, library, sports complex, computers, classrooms etc. Every year each department gives a detailed report on stock verification.

Cleanliness of the campus:

Two part time contingent employers are looking after maintenance of the class rooms, laboratories, office room, ground etc., and to provide drinking water to students. The NCC, NSS departments conduct clean and green programme frequently to maintain the clean campus.

The technicians near by the institute repair the computers, furniture, electrical appliances or any machinery if required.

A log book is maintained by all laboratories, library, physical education department for issue of articles.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

219

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above								
<table border="1"> <thead> <tr> <th data-bbox="86 441 539 506">File Description</th> <th data-bbox="539 441 1445 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 506 539 613">Link to institutional website</td> <td data-bbox="539 506 1445 613" style="text-align: center;">Nil</td> </tr> <tr> <td data-bbox="86 613 539 678">Any additional information</td> <td data-bbox="539 613 1445 678" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 678 539 824">Details of capability building and skills enhancement initiatives (Data Template)</td> <td data-bbox="539 678 1445 824" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Link to institutional website	Nil	Any additional information	No File Uploaded	Details of capability building and skills enhancement initiatives (Data Template)	View File	
File Description	Documents								
Link to institutional website	Nil								
Any additional information	No File Uploaded								
Details of capability building and skills enhancement initiatives (Data Template)	View File								
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
10									
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
10									
<table border="1"> <thead> <tr> <th data-bbox="86 1207 539 1272">File Description</th> <th data-bbox="539 1207 1445 1272">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1272 539 1337">Any additional information</td> <td data-bbox="539 1272 1445 1337" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1337 539 1559">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="539 1337 1445 1559" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded			
File Description	Documents								
Any additional information	No File Uploaded								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded								
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above								

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

1

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As the academic year starts, class representatives are elected by students of the concern class. When different committees are formed at the beginning of the academic year, these class representatives are included in all committees as members.

These elected class representatives take active participation in conducting of different college activities such as college annual day, freshers day, Republic day, Independence day etc.

The class representatives are included as members in different cell

of the institution such as women empowerment cell, anti ragging cell, etc, and they play important role in organising and different programmes conducted by the cell.

The student members of cultural committee, Discipline committee monitor the smooth functioning of programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni of the college plays an important role in overall development of this institution. During the academic year 2020-21 three meetings were organised with alumni.

The members of the association take active part in admission process, they contributed printed pamphlets of the college, flexies and also donated AHUJA audio system worth Rs 15000/-.

They distributed eco friendly ganesha idols through students of this institution to inculcate the environmental issues due to colors used in making ganesha idols.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college follows its vision and mission to serve better for students. The governance of the college matches vision and the mission of the college. Our vision and the mission are as follows:

The Vision : The vision of the institution is to educate, enlighten and empower the students in general and socially and economically challenged students in particular and to make themselves sufficient in all respects and make them responsible citizens.

The Mission :

To enable the students in problem solving, leadership, team work skills, ethical behaviour and respect

By conducting various programmes to enhance the employability and career potential of the students

By encouraging the students in Research and Community oriented programmes.

The governance of the institution is reflective:

The principal monitors the mechanism regarding administration and academic process. It also ensures proper functioning of the policies, rules and action-plans of the college. There are many committees to support the vision and mission of the college. For example, these are Examination cell, NSS, NCC, RRC, library and sports committee, cultural and literacy committee, internal examination committee, anti-ragging committee, college-magazine committee, RUSA and UGC committee, disciplinary committee, scholarship committee, grievance redressal committee, etc. All the committees take its responsibility for the plans and activities, and successfully tackles these responsibilities in every academic session.

For academic performance meetings with lecturer incharges and faculty of various departments is done. Also, the teaching-progress is checked monthly by teaching dairy.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

At the beginning of each academic session, the first meeting of the staff council is held to form the different committees related to the academic and administrative affairs.

Teachers propose their suggestions and after thorough discussions, the composition of each committees is nominated unanimously by the council.

Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of teachers.

The staff council, IQAC and all sub-committees have teachers' representatives, while the Governing Body, Anti-Ragging Committee and Internal Complaints Committee have student representatives.

All administrative committees include Non-teaching staff representatives.

Participative management is ensured at the strategic, functional and operational levels.

The Principal, staff council, and the IQAC are involved in defining policies & procedures, framing guidelines and rules & regulations pertaining to admission, examination, discipline, grievance, support services, finance etc.

Teachers share knowledge and expertise among themselves, students and staff members while working in a committee.

The Principal interacts with affiliating university, government and external agencies & teachers also maintain academic interactions with the concerned departments of affiliating university. Students and office staff contribute significantly to execute the academic, administrative, extension related, co- and extracurricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution has defined the strategic plan and works accordingly for effective deployment.

The strategic plan (SP) are

- (1) SP1: To increase the number of admissions in all programmes
- (2) SP2: To make the students more equipped in practical training and hands on experience
- (3) SP3: To optimal utilization of all resources in the institution
- (4) SP4: To utilize alternating sources of energy, improved waste management practices and make a green college campus.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution is a government college and is fully controlled by the rules, regulations and policies of the Government of Andhra Pradesh. Recruitment, promotion, transfer and other service related matters of staff are fully controlled by Government of Andhrapradesh, in accordance to the Andhra Pradesh Government Service Rules. Recruitment of Faculty Members is done by the Government of andhraprade sh on recommendation of the Public Service Commission. Curriculum designing and examination pattern and modalities are decided by the affiliating university. The institution involves participation of Internal Quality Assurance Cell (IQAC), staff Council, non-teaching staff and Students' Union for implementation of the policies and guidelines.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

All benefits of the Andhra pradesh state Government Employees are applicable to the Teaching and Non-Teaching Staff of this institution.

Some of them are listed below:

1. General Provident Fund (GPF) with nomination and loan facilities

•

2. Employee Health Scheme (EHS) for all medical benefits

3. Gratuity and Pension Scheme of Government of Andhrapradsh after retirement

4. Group Insurance Scheme (GIS)

5. Child Care Leave and maternity leave for female teachers and non-teaching staff

6. Faculty Members are provided duty-on-leave to participate in orientation programmes, refresher courses, short term courses, seminars, workshops and other professional development programmes

7. Training programmes for teachers and non-teaching staff by APCCE, APHRDI

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of each employee is assessed annually after completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can

eventually lead to further progress and growth of the employee. The salient features of the performance appraisal system are as follows:

For teaching Staff:

The performance of each faculty member is assessed according to the Annual Self Assessment for the Performance Based Appraisal System (ASAR) by IQAC.

Promotions are based on the ASAR proforma for UGC Career Advancement Scheme (CAS) that is based on the score.

The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment.

For promotion into next grade the CCE, AP will call for CAS applications through web portal apcce.gov.in and the application obtained from the teachers will be forwarded to CCE by Principal of this institution.

Non-Teaching Staff

All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal.

For promotion of non teaching staff to next level The RJDCE will call for applications from individuals. The Principal of this institution after checking the required qualifications of the incumbent, application will be forwarded to RJDCE for their promotion.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

This Institution is a government institution. Financial audit is conducted by Accountants General (AG), Andhrapradesh the frequency of audit is once in three years

The office of the Regional Joint Director , CCE AP conducts Depth inspection during wchich financial audit will be done.

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File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds are as follows:

1.Fees: Fees charged as per the university and government norms from students of various granted and self financed courses.

2.Salary Grant: The College receives salary grant from the State Government. For this, we prepare and send an annual budget of the

estimated salary grant required to the state government. This grant includes salaries of the Full Time Permanent teachers and nonteaching staff as well as part-time teachers working on granted posts

. 3. UGC Grants: Our College is under 2F and 12B as per UGC Act and Permanent Affiliation of the University. So we receive grants from the UGC f(RUSA) or the development and maintenance of Infrastructure, upgrade of the Learning Resources and Research (including grants for Minor and Major Research Projects).

Our resource mobilization policy and procedures are as follows: 1. The institution set up a UGC (RUSA) Committees per the directions of the RUSA under component 4

2.The Purchase Committee takes care that purchases are done properly and in accordance with the rules.

3.The time-table committee looks after the proper utilization of classrooms and laboratories. 7.The Library Advisory Committee takes care that the resources in library are utilized optimally.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC mainly focuses on:

Realizing the Mission and Vision of the institution.

Defining the POs Institutionalizing the quality policies

Documenting the quality assuring strategies

Continuous improvement in the strategies after thoroughly assessing the attainment.

Redefining the new goals and observing the attainment level.

Two practices institutionalized as a result of IQAC initiatives are:

Use of ICT in teaching learning Process: IQAC of the institute has been instrumental in implementing many innovative teaching learning methods in the form of orientation programmes, flipped classes, video lectures, quality enhancement of teaching through inter disciplinary lectures, skill oriented programmes, supportive classes, problem based learning, student assisted teaching, creative thinking, collaborative learning, crossword puzzles, students seminars, and utilization of powerpoint presentations.

Feedback system:

The feedback is collected from employers who come for recruitment, and resource persons who come to share knowledge/expertise, alumni who come to share their experience in industry, students and other stakeholders. Feedback is also collected from students, faculty, parents and management. The institution consolidates the feedback collected for consideration by the Internal Quality Assurance Cell/Heads of Departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the central body within the college monitors and review the teaching-learning process regularly. Based on feedback various innovative activities and reforms were introduced. The improvements based on feedback implemented are:

Academic Calendar: Based on the University Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops and many more.

Preparation of lesson plan for each Semester: The lesson plan is prepared by the faculty members for all the subjects they teach in

that particular semester. Enriching the curriculum with guest lectures, industrial visits, and Internships

Daily lecture Record: Everyday faculty prepare and submit details of the lecture along with the topic covered on an online portal CCE attendance application.

Evaluation of teachers by students: The institution has a feedback system to evaluate the teachers by students. The regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, attitude, strengths and weaknesses, difficulties faced in the subject give a clear idea about the problems faced by the students. Director and management also monitor the feedback system and takes appropriate corrective actions.

Student learning outcomes: The institute monitors the performance of the students regularly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

This institute observes highest ethical standards in all its activities. Equal opportunities are provided to all individuals irrespective of gender, race, caste, color, creed, language, religion, political or other opinion, national or social origin, property, birth or other status.

Safety and Security:

Strict implementation of Anti-Ragging measures and keeping the campus ragging free.

Awareness campaigns on women safety and gender sensitivity through rallies and camps by NSS and NCC studentvolunteers.

Women faculty members accompany girl students when they participate in outdoor activities or tours.

The college ensures social security through women empowerment cell and Grievance Redressal Committee

Common Room:

A Common Room with an attached Wash Room is the primary facility required for the girl students to meet to their personal needs. As such the institution has provided a spacious Common Room to the girl students with adequate seating facility.

Girls students are included in all activities and development

committees, for each class there are both girls and boys representatives.

During covid pandemic gender sensitization programme organised through online mode by NSS units of the college.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Dustbins have been installed throughout campus for waste segregation

Use of paper printed on one side is encouraged in sending fax, print drafts before final document, meeting minutes, memos and notes in office practices as environmentally preferred alternative to waste management to reduce pollution.

E-Waste Management

Electronic gadgets are repaired for minor defects by our lab technicians to ensure its optimum utilization.

The electronic waste components such as computer system components, CPU and ICs are used in practical demonstration to our students

Some of the reusable electronic components like resistors, capacitors, inductors, diode, transistor, thermistors etc. are removed from the gadgets and used by students in making projects in DIY.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

SVLNS Govt. Degree college, Bheemunipatnam is open to students coming from various backgrounds. Every year, as the students are admitted into the college, we try to understand how diverse they are in terms of Urban / Rural divide, Languages spoken at home, Religions practiced , Social background among the students. While a majority of the students speak Telugu, there are students who come from homes where odiya and hindi are spoken. To address this diversity in our college and to ensure that each one of our student feels one with the family of GDC Bheemunipatnam a number of programs are organized.

Slow learners, students from mediums other than English are given extra attention to ensure that they can keep pace with the classroom teaching.

Freshers day, Annual sports day, cultural meets, and food festival brings an inclusive atmosphere where the entire college celebrates as one family.

The co-curricular activities like NSS, NCC, and Red Ribbon club encourage in the students a spirit of

social harmony, and social responsibility. Students are encouraged to join these activities.

Farewell Day, Annual Day, etc. eminent personalities are being invited to emphasize the importance of tolerance and harmony towards Cultural, regional, linguistic, communal, socio-economic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution diligently strives to sensitize and enlighten the students and the employees the relevance and the need to abide by all the Constitutional obligations as responsible and informed citizens. The institution has conducted a number of programmes including

UNO Day

International Youth Day

Constitutional Day

National Voters' Day

National Education Day

NSS Day

NCC day

International Women's day

Each activity organised by the institution is aimed at reminding students of their rights and responsibilities.

The celebration of UNO Day enables the students to reaffirm the need and basic tenets of the UN

Charter that has been guiding our nation and other nations for the past 76 years. It also provides

information about the role of UNO in preserving international peace, harmony, and security.

The International Youth Day is observed on January 12th to commemorate the birth anniversary of

Swami Vivekananda, who is regarded as a youth icon. Each year the college organizes events with

a unique theme passing on the message of the search for truth and the youth's unbridled passion to

succeed in every field.

Constitutional Day is celebrated on 26th November, which commemorates the adoption of India's

Constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates important national and international days to commemorate important events and personalities with zest and enthusiasm. The students and the staff participate in the events and many activities are conducted to make the event memorable. The NCC cadets were well trained for the Guard of Honour during the National festivals and the ambience is filled with patriotism recalling the heroic moments of the event.

The institution celebrates events and important days like:

Independence Day

Republic Day

Ambedkar Jayanthi

International Yoga Day

Teachers' Day

National Science Day

Ozone day

National Mathematics day

NSS day

Womens day

Voters day

Constitutuion day

Humnan rights day

Sankranthi sambaralu

International Yoga Day is celebrated on 21 June. A trained Yoga expert is invited and demonstrates

Teachers' Day is celebrated on 5th September to mark the birth anniversary of Dr Sarvepalli Radhakrishnawho was a teacher, freedom fighter, scholar and the first President of India. On this day the studentsobserve self -governance day and also felicitate the teachers.

National Science Day is celebrated on 28 February to commemorate the discovery of the Raman Effect bythe great physicist C.V. Raman who was awarded the Nobel Prize

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE-I Use of Information and Communication Technology 1. Objectives: ? To augment teaching and learning ? To adopt student centric teaching methods 2. The Context: ICT has revolutionized the way in which pedagogy is developed and managed by the teacher. The role of ICT in teaching and learning can no longer be ignored looking at the recent advances in instructional methods and tech savvy younger generation. The conventional chalk and talk method has to be replaced by newer methods involving greater student participation. The Institution has recognized that ICT has to be

integrated with the teaching and learning

Observing all important days such as Ozone day, National Science day, National Mathematics day, etc. 1. Objectives: ? To encourage the students to know the biographies of Scientists, Technocrats', Industrialists, etc, and their discoveries/inventions. 2. The Context: This practice motivates the student

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Inclusive education without compromising quality is one of the domains of our institutional distinctiveness.

Best quality teaching to all sections of the society irrespective of religion, caste, creed, gender and economic situation is our priority area.

Being a Government Institution, the college has a nominal fee structure with provisions of Government Scholarships. This allows students from the socially/economically challenged backgrounds to get education in our college.

This makes the college distinct in the district compared to other private colleges, which have inflated fee structures.

As per the Government policy, reservation of admission seats for SC, ST, OBC-A (Muslim) and OBC-B students is followed.

Our teachers are appointed by the APPSC, Government of Andhrapradesh, through written tests and interviews and consequently, we get the best quality teachers (some of them are university toppers, rank holders and eminent researchers), thus ensuring quality education.

Since the inception of the institution, we have empowered several students from socially and economically challenged backgrounds of the villages and remote areas within and the nearby districts who have been placed in reputed institutes.

We have also empowered women students in higher education.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

To organise awareness programme on IPR

To beautify the ground and college campus

Plantation of saplings in the campus

To introduce new course in BSC programme i.e BSc computer Science

To organise webinars and workshops.

To procure new computers

To take Mou with industries and NGO organisations

As per revised CBCS curriculum to conduct community service projects, internships or OJTs to students

To include skill development courses as per the revised curriculum